



The Royal Australasian  
College of Physicians



The Royal Australian  
and New Zealand  
College of Radiologists\*

## **Terms of Reference**

# **Committee for Joint College Training - Nuclear Medicine**

**TERMS OF REFERENCE FOR THE ESTABLISHMENT AND MAINTENANCE OF A  
COMMITTEE OF THE ADULT MEDICINE DIVISION EDUCATION COMMITTEE (RACP)  
THE RADIOLOGY EDUCATION AND TRAINING COMMITTEE (RANZCR), TO BE  
KNOWN AS THE COMMITTEE FOR JOINT COLLEGE TRAINING - NUCLEAR  
MEDICINE**



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## 1. INTRODUCTION AND PURPOSE

**1.1. The Adult Medicine Division Education Committee (RACP) and the Radiology Education and Training Committee (RANZCR) pursuant to its terms of reference have established the Committee for Joint College Training – Nuclear Medicine.**

**1.2. The Committee for Joint College Training – Nuclear Medicine has been established to:**

- 1.2.1. monitor and assess individual trainee progress in Nuclear Medicine;
- 1.2.2. confirm completion of training requirements to progress to Fellowship;
- 1.2.3. monitor training of, and provide support to, supervisors in Nuclear Medicine;
- 1.2.4. accredit Advanced Training sites or programs in Nuclear Medicine in conjunction with the relevant Specialty Society;
- 1.2.5. assess recognition of prior learning;
- 1.2.6. monitor and review training program requirements, assessment and curricula in Nuclear Medicine in consultation with the relevant Specialty Society and other stakeholders, and recommend changes to the College Education Committee, via the Adult Medicine Division Education Committee;
- 1.2.7. advise on assessment and resource content;
- 1.2.8. advise on matters relating to Overseas Trained Physicians, as requested;
- 1.2.9. provide advice on specialty specific CPD and other educational resources for members, as appropriate;
- 1.2.10. modify training requirements for individual trainees, as appropriate, in accordance with College policies and procedures, and;
- 1.2.11. assess and provide advice on specialist recognition in Nuclear Medicine for Fellows in the Paediatric and Child Health Division or Adult Medicine Division who have not completed the Nuclear Medicine Advanced Training program.

**1.3. The Committee must not:**

- 1.3.1. enter into contractual relationships;
- 1.3.2. represent or imply in any way that the Committee is a body independent of the College; or
- 1.3.3. form policy independent of the College Education Committee.

**1.4. Composition of the Committee**

The Committee shall comprise up to 10 members selected by expressions of interest. The members shall include:

- 1.4.1. a Chair, nominated by the Committee and approved by the Division Education Committees;



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- 1.4.2. an elected Deputy Chair;
- 1.4.3. at least three nuclear medicine specialist physician representatives
- 1.4.4. at least three nuclear medicine specialist radiology representatives including, *ex officio*, the Chief Censor of the RANZCR.
- 1.4.5. at least one member belonging to the relevant Specialty Society(ies)
- 1.4.6. a member who is allocated responsibility for New Zealand interests;
- 1.4.7. a member who is allocated responsibility for Paediatric interests;
- 1.4.8. an advanced trainee in Nuclear Medicine, or an alternate approved by the committee.

Members may have multiple responsibilities.

## 1.5. Meetings

The Committee shall meet face to face twice annually with up to four teleconference meetings if required. Additional meetings require approval from the Chair of the Adult Medicine Division Education Committee and the Director of Education.

## 2. TERM OF OFFICE

- 2.1. Members of the Committee shall be appointed in accordance with the process for the appointment of members to College Bodies as set out in the Governance of College Bodies By-law or any by-law or document that replaces or complements that By-law from time to time.
- 2.2. The term of membership for nominated positions to the Committee shall be two years and members are eligible for, but not entitled to, re-appointment for a further two year term up to a maximum of three (3) two year terms of continuous appointment.

## 3. REPORTING

- 3.1. The Committee is a Committee of **Adult Medicine Division Education Committee** and must report to them as required from time to time.
- 3.2. The Committee may make exception reports to the Adult Medicine Division Education Committee or College Education Committee to address emergent or risk management issues as required.
- 3.3. The Committee will provide summary reports to the relevant Specialty Society(ies) from time to time in the specified format.

## 4. DEFINITIONS

“Board” means the Board of Directors of the College.



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- “College” means the Royal Australasian College of Physicians (ACN 000 039 047), an incorporated body limited by guarantee and includes the Divisions, Faculties and Chapters of the College.
- “Constitution” means the Constitution of the College as amended from time to time.
- “Fellow” means a Fellow of the College.
- “Specialty Society” Specialty Societies are professional bodies for consultant physicians, which may include other medical practitioners, healthcare workers, researchers and other professional groups engaged in that specialty. Their objectives may include continuing professional development and support of members, involvement in education and research, mentoring of Trainees in their specialty, development and implementation of practice guidelines, and policy and advocacy for healthcare.
- “Trainee” means a person who is undertaking a program of Basic Training or Advanced Training approved by the College in order to gain Fellowship of the College.

Approved by **Adult Medicine Division Education Committee** on **20 April 2015**.

<b>By-Law History as from 20 April 2015</b>		
<b>Commencement of By-Law</b>		
This By-Law was approved by <b>Adult Medicine Division Education Committee</b> on <b>20 April 2015</b> and commenced on that date.		
<b>Subsequent amendments to By-Law</b>		
<b>Item</b>	<b>Amendment</b>	<b>Commenced</b>
N/A	Change of Name to Committee for Joint College Training – Nuclear Medicine	25 September 2015
1.2.4	This provision has been updated to acknowledge that the Committee works with the Specialty Society, who conducts site accreditation on the Committee’s behalf.	25 September 2015
1.4	This section has been updated to clarify the status/experience of RANZCR and RACP representatives	25 September 2015